

**MINUTES
OF
CITY OF WHARTON
REGULAR CITY COUNCIL MEETING
May 29, 2012**

Mayor Domingo Montalvo, Jr. declared a Regular Meeting duly open for the transaction of business at 7:00 P.M. Mayor Montalvo led the opening devotion and led the pledge of allegiance.

Councilmember's present were: Mayor Domingo Montalvo, Jr., Councilmembers Al Bryant, Terry David Lynch, and Russell Machann.

Councilmembers absent were: Councilmembers Jeff Gubbels, Don Mueller, and Karen Schulz.

Staff members present were: City Manager Andres Garza, Jr., City Attorney Paul Webb, Finance Director Joan Andel, City Secretary Paula Favors, Assistant to City Manager Jackie Jansky, and Public Works Director Carter Miska, P.E.

Visitors present were: David Schroeder, Executive Director of Wharton Economic Development Corporation, Ben Sharp with Wharton Journal Spectator, Osvaldo Pardo, Maria G. Perez, and Lilliana Martinez.

The second item on the agenda was to administer Oath of Office to Elected Officials Mayor Domingo Montalvo, Jr. and Councilmembers Jeff Gubbels, Don Mueller, and Karen Schulz. After some discussion, no action was taken.

The third item on the agenda was Roll Call and Excused Absences. After some discussion, Councilmember Terry David Lynch moved to excuse Councilmembers Jeff Gubbels, Don Mueller, and Karen Schulz. Councilmember Russell Machann seconded the motion. All voted in favor.

The fourth item on the agenda was Public Comments. No comments were made.

The fifth item on the agenda was Wharton Moment. Councilmember Terry David Lynch honored the passing of long time City of Wharton employee Ann Mattison by stating that she was a very good friend and a wonderful individual and that she would be missed.

The sixth item on the agenda was to review and consider the appointment of Mayor Pro-Tem. City Manager Andres Garza, Jr. stated that Section 15 of the City Charter stated that following a regular annual election and upon the induction of the newly elected members of the governing body into office, the members of the City Council shall elect one of the Councilmembers to be Mayor Pro-Tem. After some discussion, Councilmember Terry David Lynch moved to appoint Councilmember Don Mueller to position of Mayor Pro-Tem. Councilmember Russell Machann seconded the motion. All voted in favor.

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The seventh item on the agenda was to review and consider the City of Wharton Financial Report for the month of April 2012. Finance Director Joan Andel presented the financial report for the month of April 2012. Mrs. Andel stated that the total ad valorem taxes collected were \$14,756.47 and the sales tax for the month of April 2012 was \$101,930.04. She further stated that the TexPool balance for April was \$169,049.53 with an average monthly yield of 0.11%. She said the Prosperity Bank balance for April 2012 was \$7,498,380.85 with an average monthly yield of 0.15%. Mrs. Andel further stated that other investments included \$2,681.86 at TexasGulf Federal Credit Union in the debt fund. After some discussion, Councilmember Al Bryant moved to approve the City of Wharton Financial Report for the month of April 2012. Councilmember Russell Machann seconded the motion. All voted in favor.

The eighth item on the agenda was to review and consider a request by Mr. Osvaldo Pardo and Maria G. Perez for an over 50% variance to place a 12'-0" x 36'0" carport 2' from the interior side yard property line at Hawes 3, Block 4, Lot 12, Wharton; 321 E. Wayside. City Manager Andres Garza, Jr. presented a copy of the memorandum dated May 16, 2012 to him from Building Official Ronnie Bollom providing a copy of the Over 50% Variance Application and related documentation submitted by Mr. Osvaldo Pardo and Ms. Maria G. Perez. Mr. Pardo and Ms. Perez are requesting a 3'0" variance from the interior side yard setback for the placement of a 12'-0" x 36'0" carport 2' located at Hawes 3, Block 4, Lot 12, Wharton; 321 E. Wayside. Assistant to City Manager Jackie Jansky stated that the requirement for the interior sideyard setback was 5'0" and the adjacent neighbor had presented a letter in favor of installing the carport. Mrs. Jansky said the property owners had been advised that if the carport was approved to be constructed that water runoff could not be shed on the neighboring properties. After some discussion, Councilmember Terry David Lynch moved to approve a request by Mr. Osvaldo Pardo and Maria G. Perez for an over 50% variance to place a 12'-0" x 36'0" carport 2' from the interior side yard property line at Hawes 3, Block 4, Lot 12, Wharton; 321 E. Wayside. Councilmember Russell Machann seconded the motion. All voted in favor.

The ninth item discussed on the agenda was to review and consider a request by Ms. Lilliana Martinez, Property Owner, for an over 50% variance to construct a carport 1'8" from the interior side yard property line resulting in a 3'2" variance from the required 5' setback requirement. Assistant to City Manager Jackie Jansky presented a copy of the City of Wharton City Council Application for Over 50% Variance submitted by Ms. Lilliana Martinez, Property Owner, who was requesting City Council approval for a 3'2" variance from the required 5' setback requirement to construct a carport 1'8" from the interior side yard of her property located at River Road, Block 6, Lot 3. Mrs. Jansky also presented a drawing of the proposed carport, a statement from Ms. Martinez authorizing her husband, Mr. Jriel Guarjardo to act on her behalf in regards to the variance request, a statement from the neighboring property owner whose property abuts her property, a drawing indicating the neighboring property owners and photos of the property. Mrs. Jansky stated that the proposed carport would be 12' x 29', which would sit approximately 30' from the front property line and approximately 60' from the rear property line. Mrs. Jansky said the property owners had been advised that if the carport was approved to be constructed that water runoff could not be shed on the neighboring properties. After some discussion, Councilmember Terry David Lynch moved to approve a request by Ms. Lilliana Martinez, Property Owner, for an over 50% variance to construct a cart port 1'8" from the interior side yard property line resulting in a 3'2" variance from the required 5' setback requirement. Councilmember Russell Machann seconded the motion. All voted in favor.

The tenth item discussed on the agenda was to review and consider a request by the Wharton Economic Development Corporation for City Council approval of the following:

- A. 2011- 2012 Budget Adjustments.
- B. 2012-2013 Proposed Budget.

City Manager Andres Garza, Jr. stated that during the regular May 14, 2012 City Council meeting the City Council was presented the Wharton Economic Development Corporation (WEDC) 2011-2012 Budget Adjustments and the WEDC 2012-2013 proposed budget by Mr. David L. Schroeder. City Manager Garza said that the City Council deferred action on the items pending a review of the City Council Finance Committee. City Manager Garza presented a copy memorandum dated May 25, 2012 providing the Finance Committee's recommendation. After some discussion, Councilmember Terry David Lynch moved to table the item until the next regular City Council meeting when the entire Council would be able to review the request. Councilmember Al Bryant seconded the motion. All voted in favor.

The eleventh item discussed on the agenda was to review and consider the State Energy Conservation Office Energy Efficiency Conservation Grant Program:

- A. To close-out the State Energy Conservation Office – Energy Efficiency Conservation Grant Program.
- B. To terminate the Letter of Intent between the City of Wharton and Siemens Industry, Inc.

City Manager Andres Garza, Jr. presented a copy of the letter dated May 18, 2012 from Mr. Dub Taylor, Director of the State Energy Conservation Office (SECO) informing the City of Wharton that there are only six (6) weeks remaining on the grant that was awarded to the City of Wharton in the amount of \$40,303.00. City Manager Garza stated that the term allotted to the City in the grant was from June 13, 2010 to June 13, 2012 and the funding was to be used toward conducting energy efficiency audits or projects that would save in energy costs thereby increasing revenue. City Manager Garza said that as part of the grant program, the City of Wharton contracted with Siemen's Industry, Inc. to conduct an energy efficiency audit on all of the City of Wharton's facilities to determine projects that the City could conduct in an effort to decrease energy costs and increase revenues. City Manager Garza further stated that the City had executed the Letter of Intent through the City of Wharton's Resolution No. 2010-38 and if the City had conducted any projects that were identified in the energy audit, the costs for the audit (\$40,000.00) would be rolled into the performance contract for the selected project. City Manager Garza said that if the City did not move forward and conduct any of the identified projects, the City would be required to pay the fee noted in the letter of intent, which was \$40,000.00. City Manager stated that since the City of Wharton had determined that it would wait to conduct any of the projects identified in the energy audit under a performance contract, the City Staff was requesting the City Council to authorize them to close-out the grant and to terminate the letter of intent with Seimen's and pay Seimen's their requested fee in the amount of \$40,000.00. After some discussion, Councilmember Russell Machann moved to approve to close-out the State Energy Conservation Office – Energy Efficiency Conservation Grant Program, to terminate the Letter of Intent between the City of Wharton and Siemens Industry,

Inc. and to pay Seimen's Industry, Inc. their requested fee in the amount of \$40,000.00. Councilmember Al Bryant seconded the motion. All voted in favor.

The twelfth item discussed on the agenda was to review and consider a recommendation from the Planning Commission for the City Council to consider approving the following:

- A. **Ordinance:** An Ordinance amending the Chapter 38 Manufactured Housing, Mobile Homes and Travel Trailers and Parks; Article VI Miscellaneous; Section 38.262. Variations and Provisions to include requirements that would establish a variance procedure.
- B. **Resolution:** A resolution of the Wharton City Council establishing fees for the City of Wharton Code of Ordinances, Chapter 38 Manufactured Housing and Mobile Homes, and Travel Trailers and Parks; Articles I-IV; in accordance with Section 38-262 Variations and Provisions.

Assistant to City Manager Jacky Jansky stated that during the January 17, 2012 Planning Commission meeting, the Commissioners discussed the request by Mr. and Mrs. Harold White for a variance to the City of Wharton Code of Ordinances, Chapter 38 Manufactured Housing, Mobile Homes & Travel Trailers; Article III Requirements concerning Mobile Homes, Manufactured Housing and Recreational Vehicles; Division I – Generally; Section 38-36 Authorized Locations to remove existing wood frame residential structure and replace it with a manufactured home at 408 East Belle Avenue; Ahldag, Block 6, Lot 6A. Mrs. Jansky said that the Commissioners took no action on the request but requested the City Staff to develop an amendment to the Code to include a provision for variance procedures to Chapter 38, Article III Requirements, Section 38-65 Authorized Locations. Mrs. Jansky further stated that on May 21, 2012, the Planning Commission met and considered a draft of proposed amendments to Chapter 38, Sec. 38-262 Variations and Provisions that would have expanded the section to include “hardship” requirements for variances to the code and during the meeting, the Planning Commission voted to not recommend the proposed amendment to the City Council. However, Mrs. Jansky said that the Planning Commission did vote to recommend the City Council consider amending the existing code to include an application fee for variances. Mrs. Jansky presented a copy of a draft ordinance amendment that added language to state that the variance application fee would be established by the City Council through a resolution that established the variance application fee to be \$250.00 – non-refundable. After some discussion, Councilmember Terry David Lynch moved to table the item until the next regular City Council meeting so the entire Council would be able to review the recommendation. Councilmember Al Bryant seconded the motion. All voted in favor.

The thirteenth item discussed on the agenda was to review and consider a resolution of the Wharton City Council authorizing the Mayor of the City of Wharton to submit the City of Wharton Resolution 2009-60 establishing the City of Wharton Transportation Plan and Resolution No. 2012-09 authorizing the submission of the City of Wharton's proposed Segment 3-IH69 Transportation Layout Plan to the Texas Transportation Commission. as the City's public input for the Texas Department of Transportation – Texas Rural Transportation Plan 2035. City Manager Andres Garza, Jr. stated that on May 21, 2012, Mayor Domingo Montalvo, Jr. and himself attended the public hearing held at the Texas Department of Transportation in Austin regarding the Texas Rural Transportation Plan 2035. City Manager Garza said that during the public hearing the State had requested public comments be submitted for consideration to

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include projects into the State's plan. City Manager Garza said that the City of Wharton City Staff wished to submit the City's Transportation Plan as established by City of Wharton Resolution No. 2009-60 and the City's Segment 3-IH69 Transportation Layout Plan to the Texas Department of Transportation for consideration to be included in the Texas Rural Transportation Plan 2035. After some discussion, Councilmember Al Bryant moved to approve City of Wharton Resolution No. 2012-21, which read as follows:

**CITY OF WHARTON
RESOLUTION NO. 2012-21**

A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO SUBMIT THE CITY OF WHARTON RESOLUTION NO. 2009-60 ESTABLISHING THE CITY OF WHARTON TRANSPORTATION PLAN AND RESOLUTION NO. 2012-09 AUTHORIZING THE SUBMISSION OF THE CITY OF WHARTON'S PROPOSED SEGMENT 3-IH69 TRANSPORTATION LAYOUT PLAN TO THE TEXAS TRANSPORTATION COMMISSION AS THE CITY'S PUBLIC INPUT FOR THE TEXAS DEPARTMENT OF TRANSPORTATION – TEXAS RURAL TRANSPORTATION PLAN 2035.

WHEREAS, The Texas Department of Transportation held a Public hearing on May 21, 2012 regarding the Texas Rural Transportation Plan 2035; and

WHEREAS, The Texas Department of Transportation is seeking public input regarding proposed projects; and

WHEREAS, The Wharton City Council wishes to submit its 2009-60 Resolution that establishes the City's Transportation Plan and Resolution No. 2012-09 authorizing the submission of the City of Wharton's proposed Segment 3-IH69 Transportation Layout Plan to the Texas Transportation Commission as the City's public input for the Texas Department of Transportation – Texas Rural Transportation Plan 2035. to the State for consideration to include the City's projects in the Texas Rural Transportation Plan 2035; and

WHEREAS, the Wharton City Council wishes to authorize the Mayor of the City of Wharton to formally submit the City of Wharton's Transportation Plan.

NOW, THEREFORE BE IT RESOLVED, that:

Section 1. The Wharton City Council hereby authorizes the Mayor of the City of Wharton to formally submit the City of Wharton's Transportation Plan in the form of the City of Wharton Resolution No. 2009-60 establishing said plan and Resolution No. 2012-09 authorizing the submission of the City of Wharton's proposed Segment 3-IH69 Transportation Layout Plan to the Texas Transportation Commission as the City's public input for the Texas Department of Transportation – Texas Rural Transportation Plan 2035.

Section 2. That this resolution shall become effective immediately upon its passage.

Passed, Approved and Adopted this 29th day of May 2012.

CITY OF WHARTON, TEXAS

By: _____
DOMINGO MONTALVO, JR.
MAYOR

ATTEST:

BY: _____
PAULA FAVORS
CITY SECRETARY

Councilmember Terry David Lynch seconded the motion. All voted in favor.

The fourteenth item discussed on the agenda was to review and consider the Central Appraisal District Proposed 2013 Budget and Estimated Allocations. City Manager Andres Garza, Jr. presented a copy of the letter dated May 14, 2012 from Ms. Tylene Gamble, Chief Appraiser of the Central Appraisal District (CAD) providing a copy of the CAD's proposed 2013 Budget and Estimated Allocations. City Manager Garza stated that the CAD public hearing on its budget was scheduled for July 12, 2012. City Manager said that although Ms. Gamble indicated no formal action was required, he was providing the information for the City Council to review. After some discussion, Councilmember Terry David Lynch moved to table the item until the next regular City Council meeting in order for the full City Council to have an opportunity to review the Central Appraisal District Proposed 2013 Budget and Estimated Allocations. Councilmember Russell Machann seconded the motion. All voted in favor.

The fifteenth item discussed on the agenda was to review and consider setting a Public Hearing date for the 2011 Annual Drinking Water Quality Report (Consumer Confidence Report). City Manager Andres Garza, Jr. stated that the City of Wharton was required by the Texas Commission on Environmental Quality to provide its water customers copies of the Annual Drinking Water Quality Report (Consumer Confidence Report) (CCR) on a yearly basis to keep customers informed as to the quality of the water supply. City Manager Garza presented a copy of the 2011 CCR report for the City of Wharton. City Manager Garza stated that a public meeting was required and the City Staff was requesting City Council approval to hold the public meeting on Thursday, June 21, 2012 at 7:00 p.m. to allow an opportunity for citizens to ask questions regarding the report. City Manager Garza said the deadline to submit the required documentation to TCEQ was June 30th. After some discussion, Councilmember Russell Machann moved approve the request to set a Public Hearing date for the 2011 Annual Drinking Water Quality Report (Consumer Confidence Report) for Thursday, June 21, 2012 at 7:00 p.m. Councilmember Al Bryant seconded the motion. All voted in favor.

The sixteenth item discussed on the agenda was to review and consider a request by Mayor Domingo Montalvo, Jr. for City Council approval to attend the Alliance for I-69 Texas Board of Directors meeting in Austin, Texas, June 6, 2012 and for travel expenses. City Manager Andres

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Garza, Jr. stated that Mayor Domingo Montalvo, Jr. served as the Chairman of the Texas Department of Transportation Segment 3 Committee and served on the I-69 Alliance Board of Directors. City Manager Garza said the I-69 Alliance would be holding an important Board of Directors meeting in Austin on June 6th and Mayor Montalvo was seeking City Council authorization from the City Council for approval to attend the meeting and for travel expenses for hotel, mileage and meals. After some discussion, Councilmember Terry David Lynch moved to approve a request by Mayor Domingo Montalvo, Jr. for City Council approval to attend the Alliance for I-69 Texas Board of Directors meeting in Austin, Texas, June 6, 2012 and for travel expenses. Councilmember Al Bryant seconded the motion. All voted in favor.

The seventeenth item discussed on the agenda was the Status Report on City of Wharton Projects. City Manager Andres Garza, Jr. presented a copy of his memorandum dated May 29, 2012 providing a status report on the ongoing City of Wharton, which read as follows:

FLOOD REDUCTION (LEVEE) PROJECT

The U.S. Army Corp of Engineers (USACE) Lower Colorado River Phase I Report - City of Wharton Flood Prevention Project and Recommended report is located at the Wharton County Library and the office of the City of Wharton City Secretary for viewing or the report may be viewed on line at <http://www.swf.usace.army.mil/pubdata/notices/LowerColorado/>.

The City Staff continues to work with the USACE and Half Associates in obtaining the required ROE agreements and engineering data. The agreement for the Third and Restated Agreement between the City of Wharton and the Lower Colorado River Authority (LCRA) has been executed. The amendment incorporates Segment 1(a) into the project, which is the extension of the levee along FM 102.

City Staff continues to work with Half Associates, Inc. to complete the 65% design. This design is for the first phase of levee construction only. Staff met with an archaeologist from Gulf South Research Corporation earlier this month to conduct the initial archaeological survey. City Staff plans to meet with Gulf South Research Corporation beginning June 4, 2012 to begin collecting samples along the proposed levee and sump areas needed to complete archaeological survey.

DRAINAGE:

1. Santa Fe Outfall Channel.

The Public Works Department has finished excavation up to Alabama Road. The Public Works Department will now focus on installing grade stabilization structures and installing other best management practices needed to control erosion. Maintenance was performed on the ditch this month to assist in controlling erosion. Rains this month have limited the amount of work that could be performed and have increased erosion activity in some areas.

2. Highway 60 & Old Lane City Road Drainage Improvements

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Centerpoint Energy utility crews have begun the process of moving the poles and guy wires. Centerpoint stated last month that the process will be complete in no more than six weeks however; no further progress was made this month. City Staff expects CenterPoint to complete their relocation sometime in June 2012. AT&T has indicated that they will begin relocating their utilities the week of May 28, 2012 and will complete the relocation by June 4, 2012. Staff is currently collecting quotes for the new drainage structures required along Highway 60. Staff hopes to have construction underway by the summer of 2012.

WATER/SEWER IMPROVEMENTS:

1. 2012 -2013 Water Storage Tank Maintenance Program

City Staff met with Jones & Carter, Inc. on May 22, 2012 to re-examine the Cloud Street Elevated Storage Tank demolition. The city Staff has learned that the removal of the tank could require additional work that could be costly. Therefore, a reexamination of the decision to demolish is being considered.

2. Pressure Switches at City Water Plants

Public Works Staff has continued to have trouble with the elevated storage tank on Highway 59 overflowing. Jones & Carter, Inc has determined that the controls are not adequate. Jones & Carter has ordered new controls to replace the faulty ones. The new controls have arrived and should be installed in June 2012.

3. Energy Efficiency Audit

City Staff worked with Siemens Industry and Jones & Carter, Inc. to develop a sound plan to conserve energy. The study phase and final audit report is complete.

4. Wastewater Treatment Plant No. 1 Rehabilitation Proposal

City Staff is currently exploring various avenues to fund the rehabilitation of WWTP No. 1. The top priority is the WWTP's clarifier.

5. On-going Water and Sewer Maintenance Program

Recent rainfall has caused the ground to begin to swell causing some water leaks and sanitary sewer issues. However, the number of problems encountered has decreased since the severe drought this past summer and fall. Currently the City is averaging about four leaks a week and around twice the problems normally associated with the sanitary sewer collection system. The sanitary sewer line between Texas St and Koehl St is currently being replaced by Public Works. Work should be completed by the end of June, weather permitting. As a result of the recent fire hydrant testing program, the Fire Department identified a few fire hydrants in need of repair. Public Works is repairing these hydrants.

STREET IMPROVEMENTS

1. FM 102 Relocation and/or FM 1301 - Progress Report on Project.

IDC Inc. continues to work with City Staff in an effort to develop preliminary engineering for the project. The City Staff has obtained the necessary rights of entry agreements for the project.

City Staff held a public information meeting at the Civic Center on May 8, 2012 to address questions the public may have and educate citizens on the progress of the project.

2. 2012 Street Improvement Program

Public Works Staff began making street improvements the week of May 21, 2012. Staff is repairing the streets approved by City Council. This project should be complete by the end of the summer, weather permitting.

3. Wharton Sidewalk Accessibility and Historic Streetscape Project

BEFCO Engineering has completed the plans and submitted has them to TxDOT, Yoakum District for review.

4. On-going Street and Drainage Maintenance Program

The recent rainfall combined with the damage caused by the drought is still keeping the Street and Drainage crew very busy. The force of the ground shrinking from drought and swelling from rain is causing numerous failures in the City's streets and storm sewers. Many of the failures must be fixed immediately since they pose a threat to the public's safety. A large storm sewer that outfalls into the Colorado River at Riverfront Park failed last month and caused a dangerous cave-in along the bank of the river. The depth of the cave-in was approximately 20 feet. The Public Works Staff is not equipped to handle a cave-in at this depth and had to contract the work out to Supak Construction. The storm sewer was repaired the week of May 7, 2012.

During May the City received several inches of rain. Public Works staff noted that the Santa Fe outfall ditch performed as intended and helped drain the City more efficiently. In addition, residential ditch cleaning projects have proven worthy. The City's Gradall is back in service and Public Works was able to resume routine ditch maintenance this month. The City's street sweeper had a mechanical failure this month and is currently out of service. The sweeper should be back in service by the first week in June.

WHARTON REGIONAL AIRPORT

1. Capital Improvement Drainage Project.

City Staff, Blue Bay Construction, and O'Malley Engineers held a pre-construction meeting on May 16, 2012. Drainage work is expected to begin by mid June.

OTHER PROJECTS

1. Fire Hydrant Testing Program

The Fire Department with the assistance of the Public Works Department has begun an annual hydrant testing program. The Fire Department has completed testing on all the City's hydrants. The

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majority of the hydrants were in good working condition. Those that need attention are being repaired by Public Works Staff. This program will help to improve the City's ISO insurance rating. After some discussion, no action was taken.

The eighteenth item discussed on the agenda was a Planning Commission report from the meeting held May 21, 2012. City Manager Andres Garza, Jr. presented a copy of the Planning Commission memorandum dated May 21, 2012 from Planning Commission Chairman A. J. Rath and a report regarding the meeting held May 21st. After some discussion, no action was taken.

The nineteenth item discussed on the agenda was to review and consider the City's Reports:

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| A. City Secretary/Personnel. | I. Legal Department. |
| B. Code Enforcement. | J. Municipal Court. |
| C. Community Services Department
/Civic Center. | K. Police Department |
| D. Emergency Management. | L. Public Works Department. |
| E. E.M.S. Department. | M. Water/ Sewer Department. |
| F. Engineer/Planning Department. | N. Weedy Lots/ Sign Ordinance. |
| G. Facilities Maintenance Department. | O. Wharton Municipal Pool. |
| H. Fire Department. | P. Wharton Regional Airport. |

City Manager Andres Garza, Jr. presented the reports to the City Council. No action was taken.

The twentieth item on the agenda was adjournment. After some discussion, Councilmember Al Bryant made the motion to adjourn. Councilmember Russell Machann seconded the motion. All voted in favor.

The meeting adjourned at 7:25 p.m.

CITY OF WHARTON, TEXAS

By: _____
Domingo Montalvo, Jr.
Mayor

ATTEST:

Paula Favors
City Secretary