

Application for Mobile Home Placement Private Property or Mobile Home Subdivision

Date: _____

Owner: _____ Phone: _____

Mailing Address: _____

Placement Physical Address: _____

Legal Address: _____ Block: _____ Lot: _____

Homestead: _____ Rental Property: _____

Private Property or Mobile Home Subdivision? _____

Description of Manufactured Home: (supply a copy of title or certificate of origin)

Width: _____ Length: _____ HUD Label #: _____ Serial #: _____

Make: _____ Model: _____ Year: _____ Value: _____

Dealer License #: _____ Park Name & License #: _____

Has the mobile home been altered in any way? Yes or No

Is this a replacement mobile home? Yes or No

Flood Zone: _____ Elevation Certificate Required? Yes or No Reviewed by: _____

Utilities: Water – City or Private System Sewer – City or Private System
 Electric – Reliant Energy/HL&P Gas – Entex or Bottled/Tanked Fuel

Must: Submit a site plan with a drawing showing footage from all the property lines.

A. Property lines at site MUST be visibly staked for verification before the permit is issued.

B. The home must be placed 25' from the front property line, 5' from both side property lines and 5' from rear property line.

C. The minimum exterior side/rear yard setback shall not be less than fifteen (15) feet, except that where the lot is adjacent or abuts on a major thoroughfare, the building line shall not be less than twenty-five (25) feet from the side property line. Where the side of a corner lot is across from, or adjacent to the front yards of other lots, the building shall be at the same setback distance from the street as the front building line of the opposite or adjacent lots.

All electrical, mechanical and plumbing work must be performed by a licensed contractor. Permits for electrical, mechanical and plumbing can only be issued to the licensed contractor.

**A drawing with a site plan showing the above stated requirements
must be attached with this application.**

I hereby certify that I have completed this document and know the information supplied is true and correct to the best of my knowledge. All provisions of laws and ordinances governing this placement will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Owner, Contractor, or Authorized Agent

Date of Application

Application for Mobile Home Placement Mobile Home Park

Date: _____

Owner: _____ Phone: _____

Mailing Address: _____

Placement Physical Address: _____

Legal Address: _____ Block: _____ Lot: _____

Homestead: _____ Rental Property: _____

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Width: _____ Length: _____ HUD Label #: _____ Serial #: _____

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Must:

- A. There shall be a minimum clearance of twenty-five (25) feet from front of lot line.
- B. There shall be at least twenty-one (21) feet side clearance between each mobile home.
- C. End-to-end clearance shall be not less than ten (10) feet.
- D. There shall be at least ten (10) feet clearance between mobile homes and any building within the mobile home park or from any property line bounding the mobile home park, except storage buildings.

***All electrical, mechanical and plumbing work must be performed by a licensed contractor.
Permits for electrical, mechanical and plumbing can only be issued to the licensed contractor.***

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