



## CITY OF WHARTON JOB ANNOUNCEMENT

**Position:** Civic Center Manager

**Description:** Civic Center Manager would be responsible to plan, direct and review the activities and operations of the city's Civic Center Department and recreation programs; to coordinate assigned activities with other city departments and outside agencies; and to provide highly responsible and complex administrative support to the Finance Director.

**Experience/Training:** Must have a Texas driver's license, and years of increasingly responsible experience in community services or a closely related field including three years of administrative and supervisory responsibility. Experience equivalent to an associates from an accredited college or university with major course work in business, marketing, public administration or a related field.

**Pay Range:** Depending upon qualifications.

**Status:** Open until filled.

**Contact:** City of Wharton  
Human Resources Department  
120 E. Caney Street  
Wharton, TX 77488  
(979) 532-2491 Ext. 225