

**CITY OF WHARTON  
JOB ANNOUNCEMENT**

**Position:** Code Enforcement Officer

**Description:** To investigate and resolve potential violations of municipal and state laws, ordinances, code and regulations; to perform a variety of highly responsible, confidential and complex secretarial and administrative duties for the Code Enforcement; to act as a liaison between Code Enforcement, and other city departments; and to provide code enforcement related support on a full-time basis.

**Experience/Training:** Must have a high school diploma or G.E.D and valid driver's license issued by the State of Texas. Ability to work with Microsoft Office; Word, Excel, and PowerPoint are strongly preferred. Possession of, or ability to obtain Texas Code Enforcement Officer License.

**Pay Range:** \$13.88 to \$19.83 per hour.  
Depending upon qualifications.

**Status:** Open until filled.

**Contact:** City of Wharton  
Personnel Department  
120 E. Caney Street  
Wharton, TX 77488  
(979) 532-2491 Ext. 225